

**Town of Bowman**  
**Council Meeting Minutes**  
**August 3, 2022**

**Present: Mayor Patsy Rhett**

**Council: Shawn Glenn, Councilman**

**Ike Carter, Councilman**

**Delesera Roger's , Councilperson**

**Shaquetta Pelzer, Councilperson ( Absent)**

**Town Clerk: LaGwenda Berry ( Absent)**

**Assistant Clerk: Denise Simon**

**Office Manager: Yvonne Lewis**

The Town of Bowman Council meeting was called to order by Mayor Rhett at 7:00 PM. Councilman Ike Carter offered the innovation and pledge was offered by Councilperson Roger's. The previous meeting minutes were approved and adopted. Motion was offered by Councilman Glenn and second by Councilperson Roger's. Mayor Rhett also acknowledge the absence of Councilperson Pelzer due to the death of her niece and ask for prayer for all families affected by this accident.

**Citizen Request**

Mr. Buddy Curtain of Traffic Controls gave a report about his plans to obtain the old Bowman High School. The building would be used a as storage for road barriers and traffic control sales. The building right now has an asbestos issue and he has been working with SCDHEC to find the most economical way to handle it. Mr. Curtain states that he is seeking help with funding. Mayor Rhett stated to him that she has spoken with Orangeburg County and she currently waiting on a response. A motion was placed on the floor to contact the County in order to proceed forward on this project. Motion offered by Councilman Carter second by Councilperson Rogers.

**Finance Report**

For the Month ending June 2022

Month Ending July 2022

Sewer Operation \$ 20,338.57

Sewer Operation \$ 16,703.76

General Fund \$ 187,005.36

General Fund \$ 218,399.04

The Finance Report was motion by Councilman Glenn and second by Councilperson Roger's to be kept on file for future reference.

Mayor Rhett asked the new assistant clerk to stand and let everyone meet her. The new assistant clerk is Mrs. Denise Simon.

### **Updates**

Trey Butler of Hybrid Engineering stated that congratulations to the Town of Bowman for receiving a \$ 2,000.00 in grant funds. He also states that it would be wonderful if there could be funding available to the town to extend the wastewater lines down Homestead to attract future businesses along the I-26 corridor. Mr. Butler also stated that our current sewer plant has the capacity to handle growth. We are currently operating at 44%. Under the SKIP all projects must be completed by 2026. Mr. Butler stated that the IRIA thinks it's a great project and it would be most beneficial if Orangeburg County could send a commitment letter.

Councilman Ike Carter made a motion that we move forward with Hybrid Engineering to move forward to try to secure the funds for the project of expanding a force sewer main down Hwy.#36. Second by Councilperson Roger's.

### **Resolution**

A resolution was read to purchase property behind the inner city park from Katherine Matthews in the amount \$8,800.00. Motion by Councilperson Roger's to purchase said property from Katherine Matthews in the amount of \$8,800.00 motion was second Councilman Shawn Glenn. Mayor states she will forward the resolution to the town's attorney to move forward with purchase.

- Mayor Rhett stated that the town is currently working on our annual audit
- The MASC conference was held in Charleston and it was very informational
- Updated Legislative brochure will be placed out front
- Lower Savannah COG stated that we must get a procurement code. However, we will be using the one under Orangeburg County. Councilman Carter motion that we accept Orangeburg County procurement code second by Councilman Glenn.
- Town of Bowman is being featured in the Tri-County Chamber for the month of August 2022.

### **Departmental Updates**

**Water/Sewer-** Councilman Glenn state that there was an issue on Homestead but it should be corrected. There are a few leaks that are currently being repaired. Our water bills will go out a little late due to some staff being out ill.

**Streets** Councilman Cater stated that the lighting around town hall should be coming during this month. Thru donations a new HAVC has been installed at the museum. The new sign is up and we should look at our fencing.

**Police Department** Councilperson Roger's stated that for the month of July there was 10 incidents. The new radios are in and we are waiting for the computers and printers.

**Parks and Recreation** the Harvest will only be one day this year. Mayor asked that anyone wishing to participate please come and please see Councilman Glenn or Mrs. Sylvia Stephens. September 10, 2022 is the date and the hours are 8:00 am-10:00pm.

There was a seal bid for extra lawn services and there were five bids and the lowest bid of \$400.00 per month was awarded to Mr. Terrance Glenn.

There will be a Unity March on Sunday, August 7, 2022 at 2pm.

Floor Discussion: Mayor stated that there will be a Plax placed on the new Town sign in honor of our donors: PARD and the Solar Farm.

Meeting Adjourn

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part outlines the specific procedures and protocols that must be followed when recording and reporting data. This includes details on how to collect, store, and analyze information to ensure its reliability and validity.

3. The third part addresses the role of technology in modern record-keeping. It highlights the benefits of using digital tools and software to streamline the process and reduce the risk of human error.

4. Finally, the document concludes by stressing the need for ongoing training and education for all staff members involved in the record-keeping process. This ensures that everyone is up-to-date on the latest best practices and standards.